

Join Us - Administration

Our administrative team supports a busy group of consultants and researchers and represents the backbone of our operations. They are organised, familiar with a range of office software, fluent in English, Cantonese and Mandarin, and are educated to tertiary level.

The role can be demanding and our team is extremely reactive.

We offer talented support staff the opportunity to gain exposure in a professional services environment where your contribution is properly valued and rewarded.

We seek personalities that can make an impact and in exchange we offer an opportunity to be an integral part of a growing team, with the freedom to develop your career in a dynamic business with unlimited room to grow.

For a confidential discussion please call James Hickman on +852 2537 0333 or e-mail jameshickman@aquissearch.com

About Aquis Search

Aquis Search is a boutique executive search and selection firm focused on recruiting Legal, Risk and Compliance professionals. From our base in Hong Kong we work at all levels, recruiting and managing talent across the corporate, legal and financial community. We operate within a consultative framework and have developed a long standing reputation for our industry knowledge and for providing a high level of personalised service.

For our applicants we provide outstanding career opportunities, market insights and trusted career guidance and advice. For our clients we offer bespoke recruitment services designed to meet the needs of each assignment.

Our geographical coverage extends beyond our offices in Hong Kong utilising our extensive networks in many of the world's major financial centres.

By focusing on areas of business where our skills and resources deliver timely and effective solutions we connect talent with opportunity in a complex global market.

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